

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

*AGENDA*

ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
May 20, 2016  
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Roy Baas, Chairman
- III. Public Introductions and Representation
- IV. Approval of March 18, 2016 Minutes: Roy Baas, Chairman
- V. Treasurer's Report: Roy Baas, Chairman
  - a) March 2016
  - b) April 2016
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval of Applicants to be Credentialed
  - b) New Board Appointments
  - c) New Secretary/Treasurer Nomination
  - d) SCR 65 of the 2016 Regular Legislative Session Discussion
  - e) Late Fee Waiver Request: Janine Jackson
  - f) Approval of Consent Agreement – Steven Nick
  - g) Approval of Consent Agreement – Andrea Pharr
  - h) Board Resolution for Court Reporter Contract
  - i) Board Resolution for Banking Name Change
- VIII. Old Business
  - a) IC&RC Conference Update – Marolon Mangham
  - b) SB 309 Update – Marolon Mangham
  - c) Law Change Work Group Update
- IX. Executive Director's Report: Lauren Lear, Executive Director

Adjourn Meeting: Next meeting date: Sunday, July 31, 2016; 11:00 a.m. @ the LASACT Conference, Baton Rouge, Louisiana.

Approved and Adopted: Roy Baas, Chairman

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## Minutes

### Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, May 20, 2016 at 10:00 a.m.

Held at:

ADRA Office

4919 Jamestown Avenue, Suite 203

Baton Rouge, LA 70808

#### I. *Call to Order*

The May 20, 2016 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Paul Schoen, LAC, CCGC, Vice Chairman, at approximately 10:06 a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

#### II. *Roll Call (Attachment 1)*

##### **Members Present:**

Roy Bass, LAC, CCS, CCGC, Chairman

Paul Schoen, LAC, CCGC, Vice-Chairman

Catherine Lamiuex, Ph.D., LCSW

Deborah Thomas, Ph.D., LPP

Bernadine Williams, LAC, CCS, Secretary/Treasurer

Shaneeka Harrison, LAC

Martin Thibodeaux, LAC

##### **Members Absent:**

NONE

##### **ADRA Staff Present:**

Lauren Lear, Executive Director

Keisha Franklin, Assistant Director

Bilan Spears, Administrative Assistant

Celia Cangelosi, Board Attorney

#### III. *Public Introductions*

##### **Guests:**

*Marolon Mangham*

#### IV. *Approval of March 18, 2016 Minutes (Attachment 2)*

A draft of the March 18, 2016 board meeting minutes was presented for approval. A motion was made to approve the minutes by Bernadine Williams, LAC, CCS, and seconded by Shaneeka Harrison, LAC the motion was approved after a unanimous vote in the affirmative.

#### V. *Treasurer's Report (Attachment 3)*

The March and April Treasurer's Reports were presented by Lauren Lear, Executive Director and Roy Bass, Chairman; copy attached. A motion was made by Bernadine Williams, LAC, CCS and seconded by Shaneeka Harrison, LAC to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

#### VI. *Public Questions or Comments*

No public comments were made.

**Minutes of ADRA Board Meeting of 5/20/2016**

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*VII. New Business*

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams LAC, CCS, and seconded by Shaneeka Harrison LAC to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.  
(Attachment 1)

b. New Board Appointments:

Three new board members were added this term. Catherine Lemieux PH.D, LCSW, Deborah Thomas PH.D LPP, and Martin Thibodeaux, LAC. Roy Baas and Paul Schoen were reappointed. Bernadine Williams' seat will be up in June 2016.

c. New Secretary/Treasurer Nomination

A motion was made by Deborah Thomas, LPP and seconded by Paul Schoen, LAC, CCGC to approve Bernadine Williams LAC, CCS as the new appointed board Secretary/Treasurer. The motion was approved after a unanimous vote in the affirmative.

d. SCR 65 of the 2016 Regular Legislative Session Discussion:

It was discussed that SCR 65 is a resolution that creates a task force to study meaningful oversight of professional healthcare licensing boards that are under the umbrella of DHH. Each board on the legislative list has been ask to designate a representative to serve on this task force.

A motion was made by Paul Schoen, LAC, CCGC, and seconded by Bernadine Williams, LAC, CCS to give Roy Baas, LAC, CCS, CCGC the authority to assign the individual to represent our board on the task force. The motion was approved after a unanimous vote in the affirmative.

e. Late Fee Waiver Request: Janine Jackson

Ms. Jackson's LAC expired on 12.31.15. The ADRA office received her renewal on 2.24.16. We ask 3 weeks for processing. During Ms. Jackson's 3 week processing period, we had 2.5 unexpected state office closures due to weather and another day was spent out for a board meeting. Ms. Jackson's LAC was renewed and updated 3 weeks and 3 days after we received it. Ms. Jackson requested that her late fee be refunded to her due to the delay in processing.

The board does not have the authority to waive fees outlined by law.

A motion was made by Bernadine Williams LAC, CCS and seconded by Paul Schoen LAC, CCGC to deny Ms. Jackson's request. The motion was approved after a unanimous vote in the affirmative.

f. Approval of Consent Agreement – Steve Nick

A motion was made by Deborah Thomas PH.D, LPP and seconded by Paul Schoen, LAC, CCGC to approve the presented consent agreement for Steve Nick. The motion was approved after a unanimous vote in the affirmative.

g. Approval of Consent Agreement – Andrea Pharr

A motion was made by Deborah Thomas PH.D, LPP and seconded by Paul Schoen, LAC, CCGC to approve the presented consent agreement for Andrea Pharr. The motion was approved after a unanimous vote in the affirmative.

**Minutes of ADRA Board Meeting of 5/20/2016**

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h. Board Resolution For Court Reporter Contract:

The ADRA Court Reporter contract ends on June 30, 2016.

A motion was made by Paul Schoen, LAC, CCGC and seconded by Shaneeka Harrison, LAC to approve the Court Reporter contract at the same terms as previously agreed. The motion was approved after a unanimous vote in the affirmative.

i. Board Resolution for Banking Name Change:

A motion was made by Paul Schoen, LAC, CCGC and seconded by Martin Thibodeaux to have signature rights changed over from former Director LaMiesa Bonton to present Director Lauren Lear. The motion was approved after a unanimous vote in the affirmative.

*VIII. Old Business*

a) IC&RC Update – Marolon Mangham

In April, the IC&RC Conference was held in New Orleans. There are several noteworthy changes coming down the line:

- The AADC/CCDPD exam merger
- Discussion on a bachelor's level co-occurring credential
- Computer Adaptive Testing
- Three and four option questions for exams
- Elimination of a long case study as a part of the exam
- Updates on IC&RC organizational development

b) SB 309 Update – Marolon Mangham

Senate Bill 309 amends supervision requirements for Certified Addiction Counselors. The bill states that CAC's cannot practice independently except when providing addiction counseling services in a prison or other custodial environments.

The Bill is expected to pass without issue.

X. Executive Director's Report: Lauren Lear, Executive Director

- ADRA has a new employee by the name of Bilan Spears. She will be replacing Keisha as the new Administrative Assistant. Keisha has transitioned to the Assistant Director position.
- June 30<sup>th</sup> marks a big renewal cycle for the office. Because this falls in the middle of our transition, there may be some delay in processing.
- A staff meeting was held Tuesday May 17, 2016 to ensure everyone is prepared for the increased workload over the next 2-3 months.

Next meeting date: Sunday, July 31 2016; 11:00 a.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, LA.

A motion was made Bernadine Williams, LAC, CCS and Paul Schoen, LAC, CCGC to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer

**ATTACHMENT 1****Addiction Counselor Applicants**

<b>Name</b>	<b>Degree</b>	<b>University</b>	<b>Felony – Waiver</b>	<b>Credential &amp; #</b>
Starrann Frisella	n/a	n/a	9.24.10	RAC 1568

**Prevention Professional Applicants**

<b>Name</b>	<b>Degree</b>	<b>University</b>	<b>Felony – Waiver</b>	<b>Credential &amp; #</b>
Erin Bradford	ME- Counselor Education	Southern University	n/a	LPP 1097
Ashely Castello	ME-Master of Education	Louisiana State University	n/a	LPP 1098
Tanya Chapman Griffin	MS -Psychology	Louisiana State University	n/a	LPP 1099
Bridget Lewis	MS- Therapeutic Recreation	Southern University	n/a	LPP 2000

**Compulsive Gambling Counselor Applicants**

<b>Name</b>	<b>Credential &amp; #</b>
Kyllie Jenkins	CCGC 1080

**Certified Clinical Supervisor Applicants**

<b>Name</b>	<b>Credential &amp; #</b>
Matthew Benoit	CCS 198